

Dear Parents and Carers,

We are looking forward to welcoming all children back on Thursday 3 September. I have outlined the arrangements we have put in place to ensure we are following government guidelines designed to ensure a safe return to school for everyone.

All children will be in a class bubble and we will be phasing the start and staggering the end of each day as well as lunch and playtimes to reduce any contact between bubbles. This will include using zoned play areas for each class outside.

Drop off and Pick up

A one-way system for drop off and pick up has been planned with all children coming into school on a morning via the playground gate by the tennis courts as we have done this term, i.e. drop and go at the gate. For pick-up, enter via the playground gate but leave via the green gates at the front of the school.

Signs at the front of the school will point parents and children in the right direction.

Class	Phased Start Time	Finish Time
Kite & Osprey	8.45 – 9.00	2.55
Falcon	8.45 – 9.00	2.55
Kestrel	8.45 – 9.00	3.00
Merlin & Raven	8.45 – 9.00	3.00
Hawk	8.45 – 9.00	3.05
Eagle	8.45 – 9.00	3.05

Reception for the first two days

- Parents can take their children to the classroom gate.
- Year R Group A (Morning Session) start at 9.30am finish at 11.30am
- Year R Group B (Afternoon Session) start at 1.00pm and finish at 3.00pm
- From Monday 7 September follow the procedures for Kite & Osprey above. Again parents of Owl Class only will be allowed to the classroom gate to drop their children.

To help guarantee the above plan works please could parents ensure: -

- You stick rigidly to the drop off and pick up times
- Only one person to drop off and pick up
- You do not congregate at the school gate and you do follow the one way systems
- Social distancing measures are followed
- You walk to school if possible
- If you have children in more than one class they **can** be picked up at the earlier time if necessary i.e. due to the weather or to avoid waiting around near school.

Further control measures include: -

- Increased cleaning - cleaning touched surfaces, such as door handles, handrails, tabletops, play equipment and toys more frequently.
- Promoting regular hand washing for 20 seconds with running water and soap or use of hand sanitiser
- Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- The layout of the classrooms will be changed with all children having their own chair and all facing the front. Children will have their own pens, pencils etc. The sharing of equipment will be minimized.
- To reduce the need to get changed and bring additional equipment into school initially, all children will do PE in their school uniform although they can bring a pair of trainers to change into. We will

monitor this closely re impact on uniform, although it will be very similar to them playing football at playtimes!

- Children should bring in a lightweight waterproof coat if it looks like it is going to rain and should wear sun cream (applied at home) and a hat if it is going to be sunny.
- Children should only bring in their packed lunch, if they are having one, a snack and a water bottle.
NB The water fountains are out of use for obvious reasons!
- Book Bags – These should be brought in only when children need to change books; NOT every day. Each class will set up a system that suits them to ensure everyone is kept safe and books isolated for 72 hours.
- Keeping pupils and staff with coronavirus symptoms at home. I have attached a flow chart from Public Health England clarifying measures to prevent the spread of infection.
- Parents will not be allowed in the school building. Only essential visitors will be allowed in and will be required to follow set guidelines. If you have any questions or queries, please email or phone the office. A member of the SLT will be at the front of school each day.

Expectations of children

- School will feel different but we will make sure we do all we can to help children feel safe, secure and happy in school.
- Children will be expected to follow guidelines and new protocols. We will make sure they understand the new guidelines and the reasons behind the changes.

Expectations of staff

- All staff will do their very best to ensure your children feel happy to be back at school and feel safe and secure.
- Curriculum delivery will continue in all classes and our priorities over the first few weeks will be
 - Consideration of children's mental health and wellbeing.
 - Assessment of where pupils are in their learning in order to make any necessary adjustments to their curriculum.
 - Prioritisation of high needs groups and support for those in transition years.
- Staff will
 - Encourage regular hand washing with soap and water and ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
 - Clean repeatedly touched surfaces more frequently.
 - Minimize contact between bubbles.

Thank you to all the children and parents who have made the partial return to school so successful and a happy and positive experience for everyone. You will be the role models the first day back and I am sure that we can continue to work together to mirror this success in September when all children will be returning to school.

Please be aware that plans could change as a result of local or national guidelines so please keep an eye on ParentMail and the school Facebook page over the summer. I hope everyone has the opportunity to enjoy a break over the summer and we look forward to seeing everyone return to school on Thursday 3 September.

If you have any queries regarding the plans for September, please contact the School Office.

Yours sincerely,

Dean Clegg
Headteacher